

## **Student Admissions Procedure**

Students enrolling at Sheldon Academy for the first time are welcomed without judgment of previous school experiences and will be given every opportunity to succeed in our program. The enrollment process begins with setting up a meeting with the student's parent/guardian and School District of Residence/LEA. Families may have other support personnel attend meetings as well such as parent advocate, mental health and DCF case managers. During this meeting, the student's needs and behavior challenges will be discussed. Sheldon Academy will give a general overview of the program or class that may meet the child's needs. We ask that the family share reports from previous schools, providers or placements including IEP, FBA, Neuro-psychological reports and most recent school evaluation. The Sheldon Academy team will review reports and discuss within reason if the program can meet the needs of the student. Once placement is determined to be a good fit for meeting the child's behavior and learning needs then enrollment forms will be provided to the family and school district to be completed and submitted before attendance can begin.

Once forms are received, a plan is developed with the team and family that will allow the student to ease into the new environment in a manner that works for the student/family and Sheldon Academy. A reasonable start date will be provided that allows for program teachers and staff to prepare space and materials for the child. Students are assigned a classroom support person until they feel comfortable accessing multiple teachers and staff in the classroom and school. Behavior and academic data will help to decide the kind of ongoing support that is needed for the student to maximize their positive behavior skills.